

REPORT FOR: **CABINET**

Date of Meeting:	26 June 2014
Subject:	Timetable for the Preparation and Consideration of Plans and Strategies comprising the Policy Framework 2014/15
Key Decision:	No
Responsible Officer:	Hugh Peart, Director of Legal and Governance Services
Portfolio Holder:	Councillor David Perry, Leader of the Council and Portfolio Holder for Strategy, Partnerships and Corporate Leadership/Councillor Graham Henson, Portfolio Holder for Performance, Corporate Resources and Policy Development
Exempt:	No
Decision subject to Call-in:	Yes
Wards affected:	All
Enclosures:	Appendix A - Timetable for Statutory Plans and Strategies Appendix B – Timetable for Non-Statutory Plans and Strategies

Section 1 – Summary and Recommendations

This report sets out the requirements of the Council's Constitution in terms of the development of its policy framework and seeks approval to the timetable for consideration of the key Plans and Strategies comprising the Policy Framework.

Recommendations: That

(1) the timetable for the preparation and consideration of the statutory Plans and Strategies, including the non-statutory plan and strategies, set out at Appendices A and B respectively, be approved;

(2) variation to the timetable be reserved to the Leader of the Council;

(3) Cabinet identify any additional Plans and Strategies, other than the Corporate Plan, set out at Appendix B, which it wishes to be submitted to the Overview and Scrutiny Committee, Cabinet and Council for approval.

Reason: (For recommendation)

To comply with the requirements of paragraph 3 of the Budget and Policy Framework Procedure Rules set out in Section 4C of the Council's Constitution.

Section 2 – Report

Introductory paragraph

2.1.1 The Council's Constitution sets out the process for the development of the policy framework at paragraph 3 of the Budget and Policy Framework Procedure Rules. In accordance with the Local Authorities (Functions and Responsibilities) Regulations 2000, any approval to the following Plans and Strategies is reserved to the Council. The status of some of the Plans has altered and is reflected below:-

Plan	Status
Licensing Authority Policy Statement/Licensing Policy	A Statutory Plan, details and timetable set out at Appendix A
Plans and strategies which together comprise the Development Plan	A Statutory Plan, details and timetable set out at Appendix A
Local Implementation Plan (formerly the Local Transport Plan)	A Statutory Plan, details and timetable set out at Appendix A
Community Safety Plan (formerly the Crime and Disorder Reduction Strategy)	A Statutory Plan, details and timetable set out at Appendix A

Sustainable Community Strategy	The government had previously announced its intention to repeal the requirement for this Strategy but has not yet done so. As it stands, the Sustainable Community Strategy is a legal requirement (s4 of the Local Government Act 2000). The current Strategy runs to 2020.
Youth Justice Plan	A Statutory Plan, details and timetable are set out at Appendix A.
Gambling Policy	A Statutory Plan, details and timetable set out at Appendix A

Members should note that this is not a complete list of all statutory plans and policies required in every service area but just those comprising the Policy Framework, as set out in the Council's Constitution, which must be approved by Council pursuant to the 2000 Regulations.

Under the Constitution, the Council's Corporate Plan and the Equalities Scheme are also reserved to the Council but are not specific statutory requirements. The timetable for the Corporate Plan is set out at Appendix B. Following the election in May 2014 and the Council adopting a new set of priorities in June 2014 there is a desire to update the Corporate Plan to take account of these new priorities for the remainder of the financial year. The Single Equalities Scheme was approved in March 2011 and is now no longer required. The Scheme has been replaced by the Corporate Equality Objectives which were agreed by Cabinet in April 2012 with a refresh due in April 2016. The Head of Policy has now indicated that a refresh will be carried out sooner with a view to aligning them to the election cycle and submitted to Cabinet in February 2015. Whilst there is no requirement for the Equality Objectives to be submitted to the Overview and Scrutiny Committee and the Council, Cabinet may request that this happens. Indicative dates for reporting to Overview and Scrutiny Committee and Council are set out at Appendix B.

- 2.1.2 The Constitution requires the Executive to determine, at the start of each Municipal Year, a timetable for the preparation and consideration of the statutory plans and strategies that are required to be made in that year. A timetable is attached at Appendix A to this report and shows the meeting of the Executive which it is expected that the Plan or Strategy will be agreed for recommendation to Council, the meeting of the Overview and Scrutiny Committee to which the matter is to be referred (see paragraph 2.1.3 below) and the date of the Council meeting at which the recommendation will be considered.
- 2.1.3 The Overview and Scrutiny Committee shall receive any proposed Plan or Strategy comprising the Council's Policy Framework in sufficient time for the proposals to be included in the agenda for a

scheduled meeting of the Committee and for it to make a report or recommendations to the meeting of the Council that is to consider the Plan or Strategy concerned. The Council shall not agree a Plan or Strategy until the Overview and Scrutiny Committee has had the opportunity, subject to the need for the statutory deadlines to be met, to consider the proposals.

2.1.4 On consideration of a relevant Plan or Strategy the Council may decide to:

- (a) adopt the Executive's proposals;
- (b) amend the Executive's proposals;
- (c) refer the proposals back to the Executive for further consideration;
- (d) substitute its own proposals in their place.

If the Council decides to adopt the Executive's proposals, that decision becomes effective immediately. If the Council decides to amend, refer back or substitute the proposals that decision shall come into effect after 5 clear working days from the day on which the Council meeting makes its decision.

If, however, the Plan or Strategy has been amended or substituted, and before the expiry of the 5 clear working days period, the Leader of the Council may give notice to the Director of Legal and Governance Services that s/he objects to some or all of the amendments made by the Council. In these circumstances the matter shall be referred to the next scheduled meeting of the Executive.

The Executive may agree the proposals of the Council, reaffirm its original proposals, or make further amendments. The decision of the Executive shall then be referred back to the Council. The Council can agree the proposals of the Executive or amend the proposals. The decision made by the Council then becomes effective immediately.

2.1.5 Members should note that when the Council approves a Plan or Strategy it will also specify the extent of variation within the Plan or Strategy that may be undertaken by the Executive in accordance with paragraph 7 of the Budget and Policy Framework Procedure Rules. Other than in accordance with the procedure for urgent matters set out at paragraph 5 of the Rules, the Executive may only make such other changes to a Plan or Strategy as have been agreed by the Council.

2.1.6 Once the Council has determined a Plan or Strategy the Executive shall publish information on the contents of the Plan or Strategy. The Plan or Strategy shall also be made available for public inspection and be included on the Council's website, with copies available at a reasonable cost.

Options considered

There were no options to be considered.

Legal Implications/Financial Implications

There are no financial or legal implications other than those mentioned in the main body of the report.

Performance Issues

This report has no direct impact on any performance indicators. The effects of individual plans and strategies will be addressed in the respective reports.

Environmental Impact

There are no environmental impact issues associated with this report.

Risk Management Implications

Failure to publish the Plans may result in the Council failing to meet its statutory obligations.

Equalities implications

There are no equalities implications associated with this report.

Corporate Priorities

The impacts on delivery of the Corporate Priorities will be addressed in the reports on the individual plans and strategies. This report has no direct effect on the Corporate Priorities.

Section 3 - Statutory Officer Clearance

Name: Steve Tingle	<input checked="" type="checkbox"/>	on behalf of the Chief Financial Officer
Date: 20 May 2014		
Name: Caroline Eccles	<input checked="" type="checkbox"/>	on behalf of the Monitoring Officer
Date: 13 June 2014		

Section 4 – Performance Officer Clearance

Name: Martin Randall

on behalf of the
Divisional Director
Strategic
Commissioning

Date: 20 May 2014

Section 5 – Environmental Impact Officer Clearance

Name: Hanif Islam

on behalf of the
Corporate Director
(Environment &
Enterprise)

Date: 6 June 2014

Ward Councillors notified:

NO

*[as the impact is on all
Wards]*

Section 6 - Contact Details and Background Papers

Contact:

Daksha Ghelani, Senior Democratic Services Officer
Tel: 020 8424 1881 or Internal Ext 2881

Background Papers:

Council's Constitution, Relevant Legislation

<http://www.harrow.gov.uk/www2/ieListDocuments.aspx?CId=1092&MId=62460&Ver=4&Info=1>

**Call-In Waived by the
Chairman of Overview
and Scrutiny
Committee**

NOT APPLICABLE

[Call-in applies]